



Outreach Coordinator

WARRINGTON



An **OnSide** Youth Zone

THE ROLE

We are seeking to recruit a passionate Outreach and Detached Youth Work Coordinator to join our team of Leads at Warrington Youth Zone.

As the Outreach and Detached Coordinator, you will be responsible for engaging with young people in the community, providing support, guidance and resources to help them navigate challenges and make positive choices. This will also involve the line management of the team who deliver on the programme.

We are looking to engage teams of 3 Youth Workers on a daily basis to complete outreach work (detached from the Youth Zone Centre) each evening around the Warrington area. Detached Youth Workers will work 5-hour sessions from 4.30p.m. – 9.30p.m. (3.00p.m. – 8.00p.m. Saturdays).

The Outreach team will work on a rota according to availability.

APPLICATION PROCESS

To apply, please send an up-to-date CV and return to recruitment@wyz.org.uk or apply via our website at <https://warringtonyouthzone.org/get-involved/vacancies>

In addition, please let us know of any reasonable adjustments we can make to assist you in your application or the selection process.

In accordance with our Child Protection and Safeguarding procedures, this position requires an Enhanced DBS check.

For information regarding how we process your data, go to <https://warringtonyouthzone.org/privacy-policy/>

CLOSING DATE: Friday 25th July 2025

PROFILE

POST:

Outreach Coordinator

SALARY:

£25,500 - £28,000

LOCATION:

Warrington Youth Zone (Dallam Lane, WA2 7NG)

REPORTING TO:

Head of Youth Work

CONTRACT:

40 hours per week
Fixed term contract until March 2026

BENEFITS:

33 days (pro rota) holiday inclusive of Bank holidays (rising with length of service)
3% employer pension contribution once earnings threshold is reached

KEY RESPONSIBILITIES

- To plan, co-ordinate, resource and deliver a comprehensive street based youth work programme for young people aged 7 to 19 in various community settings, helping to build their confidence, social skills and improve their overall wellbeing (This is delivery role and a minimum of 60% of working hours will be face to face with young people across 5 sessions).
- To ensure that the street based youth work programme is of high quality and meets the needs of the young people including those with additional needs and disabilities and young people who typically don't engage in youth work.
- Build relationships with at-risk youths and provide individualised support to address and support their needs.
- Organise and facilitate group activities, workshops and events to promote positive youth engagements with the most "hard-to-reach" young people of Warrington.
- To ensure all Outreach and Detached youth work staff and volunteers are equipped with a range of resources and activities to engage, develop and inform young people.
- To motivate, train, manage, develop, co-ordinate and maintain an adequate staff of youth workers, both paid and voluntary, to deliver high quality and safe activities.
- Work collaboratively with police, local authority, business owners and other members of the community, to coordinate resources and service requirements relating to young people.
- To identify during sessions any relevant issues or areas of development for young people and ensure that these are targeted in the Outreach programme delivery.
- To maintain a comprehensive and detailed up-to-date inventory of all equipment owned and/or used by the department.
- To ensure all Outreach delivery is safe and complies with Warrington Youth's Zone policies.
- To attend community events and fun days that benefit the local communities and promote WYZ's brand and offer for young people and families.
- To ensure that young people and their ideas contribute fully to the planning and delivery of all activities in the detached youth club.
- Be inquisitive of further lines of funding with the aim of continuing the already established programmes for as long as possible, and where it is decided as feasible, for new programmes in other areas of need for the young people of Warrington.
- To support the Youth Zone promotional plan and work in the community to attract young people, including at school assemblies, family fun days, social media and elsewhere.
- To manage, induct, train, support and develop a team of part time youth workers and volunteers, working with the Volunteer and Training Manager, Youth Club managers and Head of Youth Work, supporting CPD and opportunities for accredited and recorded learning.
- Monitor and evaluate the progress of youth participants and report interventions, successes and challenges of the programme to the funders.
- Be a role model for young people and present a positive "can do" attitude.
- Act as a Session Lead as and when required.
- Understand the principles of working with children and young people, the issues affecting their lives and knowledge of their needs, specifically in a street-based capacity.
- To directly deliver a high-quality programme of activity
- To establish positive relationships with children and young people.
- To promote and safeguard the welfare of children and young people at all times.
- Be an advocate for Warrington Youth Zone, demonstrating the values at all times.
- Respond appropriately to a variety of situations, including reporting to emergency services where necessary.
- Be a presence across Warrington whilst on shift, representing Warrington Youth Zone in all boroughs.
- Have a knowledge of relevant agencies and services in order to signpost young people to the right support for them.
- To support across the whole Youth Zone offer as required, which takes place every evening, weekend and during school holidays and will occasionally include residential work.
- Comply with all policies and procedures, with particular reference to safeguarding codes of conduct, health and safety and equality and diversity to ensure all activities are accessible.
- To carry out any other reasonable duties as requested by the Senior Leadership Team.

PERSON SPECIFICATION

Applicants will be expected to demonstrate the experience, skills, abilities and attributes listed.

SELECTION CRITERIA	REQUIREMENT
EXPERIENCE	
Experience of delivering a range of informal, creative activities to young people	Essential
Experience of supporting / working young people in a community setting	Essential
Experience of working in a team and alongside volunteers	Essential
Experience of organising a programme of youth work activities	Desirable
Experience of working with challenging young people	Essential
Experience of providing information, advice, guidance and support to young people who are considered "hard to reach", signposting where suitable	Desirable
SKILLS, KNOWLEDGE AND ATTRIBUTES	
A good sense of humour	Essential
Ability to engage and build positive relationships with young people, including the disengaged, disadvantaged and otherwise vulnerable	Essential
Ability to develop strong professional relationships with young people and adults, including other community organisations, schools, emergency services and other partner agencies	Desirable
Ability to work with young people to enable the development of their social education by providing activity programmes, services and facilities that are fun	Essential
Ability to be enthused by young people and others	Essential
Confidence to lead sessions independently in varied settings	Desirable
Ability to coach, encourage, motivate and provide reliable support to young people	Essential
Ability to dynamic risk assess	Desirable
Understand the principles of working with children and young people, the issues affecting their lives and knowledge of their needs	Desirable
Basic knowledge of issues young people with disabilities face.	Desirable
QUALIFICATIONS	
Level 2/3 Youth Work Qualification (or willingness to undertake)	Essential
First Aid qualification	Desirable
Evidence of ongoing professional development	Desirable
GCSE or equivalent literacy and numeracy	Desirable
SPECIAL REQUIREMENTS	
A willingness to work unsociable hours	Essential
A willingness to cover events, holidays and staff absence	Essential
DBS enhanced clearance and committed to Safeguarding children	Essential

