



ROLE PROFILE

Mental Health Team
Leader –
'Youth In Mind'

WARRINGTON



An OnSide Youth Zone



ROLE PROFILE

POST:

Mental Health Support Worker – ‘Youth In Mind’

SALARY:

£13.10 per hour

LOCATION:

Warrington Youth Zone, Dallam Lane, Warrington

REPORTING TO

Mental Health Lead

CONTRACT:

Fixed term until May 2025

24 hours a week

BENEFITS:

- Pension contribution of 3% once the earnings threshold is reached.
- Part time roles will receive pro-rata allocated annual leave based on 33 days FTE (including Bank Holidays).
- Hourly staff - annual leave will be calculated at 14% of hours worked on a rolling basis.

THE ROLE

The Mental Health Team Leader for ‘Youth In Mind’ will support the Targeted Team in delivering an effective, structured wellbeing programme to children and young people from across Warrington.

You will be responsible for working on our Youth In Mind Mental Health programme, offering 1:1 and group wellbeing sessions to young people requiring a high level of support as part of a drop-in service. You will be required to triage young people’s needs in order to signpost them to an appropriate service, either internally within the Youth Zone or to an external provider.

You will assist the Mental Health Lead with the day to day running of the programme, support and quality assurance, support with the management of the delivery team and cover the Mental Health Lead in their absence.

This role requires you to take lead responsibility over the promotion of Youth In Mind and other mental health programmes ran by Warrington Youth Zone,

Meeting targets as outlined by funders, contracts, and the Mental Health Lead is a significant element of this role to ensure the quality of support young people receive to achieve outcomes.

This post involves a commitment to the completion of all relevant paperwork, reports and recording processes ensuring they are both accurate and timely.



GENERAL INFORMATION

Mental Health Team Leader is **fixed term until May 2025**

Monday to Sunday **24 hours a week**.

9 hours a week of Youth In Mind delivery

15 hours a week of Team Leader duties

This will mean **working flexibly across the week**, to suit the needs of both the role and the individual.

APPLICATION PROCESS

Please send an expression of interest outlining why you are interested, your experience and what you feel you could bring to the role.

Please send your expression of interest to both **Fiona, Mental Health Lead**
fiona.gould@wyz.org.uk

and

Jamie, Head of Targeted Programmes
jamie.patterson@wyz.org.uk

In addition, please do let us know of any reasonable adjustments we can make to assist you in your application or the selection process.

In accordance with our Child Protection and Safeguarding procedures, this position requires an Enhanced DBS check

KEY RESPONSIBILITIES

- To manage and 'triage' the needs of the young people requiring 1-1 support for their emotional health.
- To provide a safe, community space where young people can talk openly about their mental health free from stigma and judgement.
- To empower and encourage young people to access both internal and external support for their emotional health.
- To have awareness and knowledge of local and national organisations that can be signposted as providing emotional and mental health support.
- To enable conversations through active listening, helping young people to access support and information and exploring effective ways of improving wellbeing.
- To identify, understand and help someone who is struggling with their mental/emotional health.
- To work to a rota including set evening and weekends in line with the role and team requirements.
- To take a lead role in the promotion of Youth In Mind and all other Mental Health programmes ran by Warrington Youth Zone. This will include but is not limited to leafletting, assemblies, outreach, leisure activity venues, sport clubs, education settings, doctors surgeries.
- Support the Mental Health Lead with the running of the programme(s) including but not limited to staff management, reports, quality assurance and resources.
- Develop a multi-agency approach to identify and address the needs of young people
- To champion our Values, challenging any negative and discriminatory behaviours
- Attend and participate in case conferences, planning and review meetings, child action meetings and complete relevant reports when required
- To ensure that sessions are recorded in an accurate and timely way on in-house systems.
- To adopt a proactive, flexible approach towards engaging young people across the Youth Zone
- To travel to different locations as required.
- To ensure that work practice and delivery operates within Every Child Matters outcomes, Safeguarding policies, and Health and Safety policies.
- To attend and participate in regular team meetings and undertake training and/or additional qualifications as required.
- To undertake any other work requested by your line manager that relates to the role.

PERSON SPECIFICATION

Applicants will be expected to demonstrate the experience, skills, abilities and attributes listed.

SELECTION CRITERIA	REQUIREMENT
EXPERIENCE	
Experience of engaging and communicating with difficult and hard to reach young people	Essential
Experience of making assessments on the individual needs of young people and developing appropriate support packages	Essential
Awareness of engaging and working with diverse groups of young people including 'Looked after Children' (LAC), 'Young Carers', 'Not in Education, Employment or Training' (NEET).	Essential
Excellent planning and organisational skills will the ability to use initiative to adapt to enable young people to achieve set outcomes	Essential
Experience of promotion of programmes	Desirable
Experience of managing a staff team	Desirable
Experience of completed paperwork required for funders such as reports	Desirable
Ability to work within a range of professional/ multi-agency framework (including local schools; social work and police) to promote best outcomes for children and young people	Desirable
SKILLS, KNOWLEDGE AND ATTRIBUTES	
Understanding of Health and Safety, Child Protection and Safeguarding, Confidentiality and Equal Opportunities procedures	Essential
Ability to hold confidential information and work towards a high threshold of confidentiality	Essential
Computer Literate, with confident use of Microsoft packages (Willingness to learn use of Salesforce CRM system)	Essential
A commitment to inclusive practices and equality of opportunity for all	Essential
Excellent communication skills	Essential
Awareness of managing Child Protection and Safeguarding cases (and ability to complete Safeguarding training as part of induction)	Essential
Experience of compiling Risk Assessments and Health and Safety management	Desirable
Ability to work on own initiative and make decisions under pressure	Essential
Ability to self-motivate and work to set deadlines to meet project targets	Essential
Excellent negotiation skills with a range of professionals	Desirable
QUALIFICATIONS AND TRAINING	
Relevant experience working with young people	Essential
GCSE or equivalent literacy and numeracy	Essential
Evidence of interest in ongoing professional development (for example, Safeguarding, Health & Safety, Project Management)	Essential
Willingness to undertake further training as required	Essential
SPECIAL REQUIREMENTS	
Ability to commute to range of locations throughout Warrington	Essential
A willingness to work flexible hours	Essential
A willingness to cover events, holidays and staff absence	Essential
DBS clearance and committed to Safeguarding children	Essential