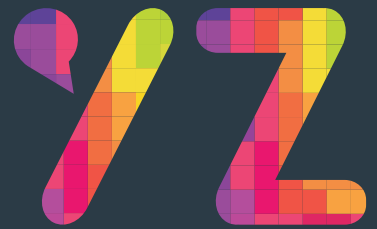




# ROLE PROFILE

## Sports Co-Ordinator

WARRINGTON



An **OnSide** Youth Zone



# ROLE PROFILE

## POST:

Sports Coordinator

## SALARY:

£22,500 to £26,000 (dependent upon experience)

## LOCATION:

Warrington (Dallam Lane)

## REPORTING TO:

Youth Work Manager

## CONTRACT:

Permanent: full-time, 40 hours per week

## BENEFITS:

3% matched contribution pension; 33 days holiday inclusive of Bank Holidays (rising with length of service)



## ABOUT ONSIDE

It's about opportunity.

Potential is everywhere. In every home on every street, from affluent suburbs to inner-city estates. The difference is that some young people get every opportunity to explore their potential. Others don't.

It's about opportunity.

We're OnSide, a national charity that believes all young people should have the opportunity to discover their passion and their purpose. To find out what they've got and where it could take them.

We fund and build state-of-the-art, multimillion-pound Youth Zones in the country's most economically disadvantaged areas. We train the amazing people that run them. We offer continuing support via the nationwide OnSide Network, where they can learn and grow, share their stories, and celebrate their success together.

These are brand new, purpose-built spaces fizzing with energy, and crammed with incredible facilities. They are staffed by skilled and dedicated youth workers who truly believe in young people - helping them see what they could achieve, and giving them the skills, confidence and ambition to go for it.

This is life-changing support that helps tens of thousands of young people from a diverse range of backgrounds to thrive.

It's inspiring. It's empowering. And it works.

We know it works because we've been doing it for over a decade and we're in this for the long term. Every new Youth Zone is built on the know-how of the last. Every success story writes the first chapter of the next. And we're just getting started.

This is passionate, properly funded youth provision, with no ifs or buts. A unique partnership between young people and their community, local authorities and private business leadership, and a growing movement of supporters who believe that how we treat the next generation defines who we are as a society.

Because when we really invest in young people, we all benefit - from who they are now, everything they might become and achieve, and everyone they might touch and inspire.

All they need is the chance to shine - an environment where they can be their best selves - and you just watch them go.

It's about opportunity.

## WARRINGTON YOUTH ZONE

Opening in Spring 2022 Warrington Youth Zone will become the new home and evolution of Warrington Youth Club (WYC). WYC was formed in 1930 by a group of parents who were concerned that their children were getting into trouble after school. Over the following five years the group developed into Warrington Boys Club. Warrington Youth Club today is a well-established charity which delivers an open

access Youth Club four nights a week at The Peace Centre, a satellite gym 7 days a week in Warrington Town Centre as well as a wide range of successful targeted projects including mentoring, employability, and National Citizenship Service (NCS).

In 2008, the Board of WYC, recognising the need for WYC to modernise and evolve and find more permanent locations for its services (currently scattered over multiple locations), began working closely with OnSide and Warrington Borough Council to explore the potential for a new Youth Zone, a central facility within Warrington which will allow the youth offer to be extended to 7 days each week and attract young people from across Warrington. Whilst providing a base for the many successful and changing targeted projects Warrington Youth Club deliver to local young people. Warrington Youth Club/Zone is part of the OnSide Network.

Warrington has a population of 210,000 people, 32,000 of whom fall within the target age for a Youth Zone (7 - 19 or up to 25 for those with a disability or vulnerability). There is currently no universal youth provision for young people in Warrington available 365 days a year and Warrington Youth Club is the largest children and young people's organisation in the town with over 4000 members.

Warrington Youth Club has a long history in helping young people in this area and is well networked into the Voluntary, Statutory, Faith and Private sectors across the Borough. The multi-agency links that Warrington Youth Club has developed will ensure that the new Youth Zone is accessible to a broad range of groups who support children and young people across Warrington.

Warrington Youth Zone will be dedicated to young people and makes a bold statement about the importance of giving young people high quality places to go in their leisure time. Open 7 days a week including school holidays, the Youth Zone's purpose is to help young people grow to be happy, healthy and successful adults.

The state-of-the-art £7.05 million building will provide young people with facilities that are second to none delivering over 20 sporting, artistic, cultural and general recreational activities each session. Offering young people the opportunity to try new things, meet new friends and gain support from friendly, warm and positive staff and volunteers. With every workout or kickabout, every mock interview or muck around with mates, young people

develop the resilience to face challenges and the skills to solve problems. They find confidence to aim high and the determination to become who they want to be. They build positive relationships based on being given the space to talk, an understanding of their own self-worth, and a sense of belonging to something bigger.

That is why Warrington Youth Zone won't just be a place to go - but a place to grow. That is the power of exceptional youth work.

See more at <https://warringtonyouthzone.org/about-us/>

## THE ROLE

To develop and deliver an exciting programme of sports activities which will engage young people aged 8 - 19 years (up to 25 for those with additional needs) at Warrington Youth Zone. To provide direct line management support, coaching, and development for sports sessional workers and volunteers to ensure young people receive a high-quality service. To oversee the climbing wall, boxing gym, fitness suite, sports hall, skate park and 3G pitch. To utilise sport in the wider youth work agenda supporting and encouraging young people to express themselves, explore issues and facilitate personal development.

## WHAT SUCCESS WILL LOOK LIKE

The successful candidate, in the first 12 months, will have:

- Supported the Youth Zone to achieve 1500 visits by young people a week, inspired by the continually changing & vibrant sports offer
- Collaborated with the delivery team to ensure a vibrant & development programme is in place every senior session, planned 3 months in advance with input & cocreation with young people.
- Grown, recruited, developed, and led the team of sessional sports workers, volunteers & young leaders to provide a supportive, safe, inclusive, and ambitious environment.
- Have developed strong local partnerships which result in direct benefit to the borough's young people.
- Introduced the OnSide evaluation framework alongside young people's feedback to enhance the quality of the support given to help young people's progression.
- Created progression pathways for young people, build on our "try, train & team" model.

- To plan, co-ordinate and deliver a comprehensive sports programme for young people aged 8 to 19 (up to 25 for those with additional needs) at Warrington Youth Zone, helping to build their confidence, social skills and improve their overall wellbeing (This is delivery role and a minimum of 55% of working hours will be face to face with young people across 4 sessions)
  - To ensure that the sports programme is high quality and meets the needs of the young people including those with additional needs and disabilities and young people who typically don't engage in sports.
  - To ensure that the sports programme contributes to the wider youth work agenda, supporting the development of young people
  - To motivate, encourage and support young people to participate fully in sports sessions
  - To ensure all sports staff and volunteers are equipped with a range of resources and activities to engage, develop and inform young people
  - To motivate, train, manage, develop, co-ordinate and maintain an adequate staff of sports coaches both paid and voluntary to deliver high quality and safe activities
  - To identify during sessions any relevant issues or areas of development for young people and ensure that these are targeted in the sports programme delivery
  - To maintain a comprehensive and detailed up-to-date inventory of all equipment owned and/or used by the department
  - To ensure all sports delivery is safe and complies with Warrington Youth's Zone policies
  - To organise special sports events, competitions, challenges and projects on a regular basis
  - To ensure that young people and their ideas contribute fully to the planning and delivery of all activities in the Youth Zone
  - To support the Youth Zone promotional plan and work in the community to attract young people
  - To manage, induct, train, support and develop a team of part time sports workers and volunteers, working with the Volunteer and Training Manager, Youth Club Co-ordinators and Head of Youth Work, supporting CPD and opportunities for accredited and recorded learning
  - To monitor, record and evaluate the sports programme and provide reports and information as required in order to ensure a consistently high-quality youth work provision and demonstrate the impact of the Youth Zone
  - To manage and monitor the budget allocated to the sports programme effectively and efficiently
  - To network with local appropriate sports clubs and community providers and other partner organisations to develop joint working programmes
  - The role requires occasionally session leading and locking up of the Youth Zone to cover for Senior and Junior Club Leads. This will be scheduled by your Line Manager and you will be assigned another member of staff to assist
  - To be alert to issues of safeguarding and child protection, ensuring the welfare and safety of Youth Zone members is promoted and safeguarded, and to report any child protection concerns to the designated Child Protection Officers using policies, procedures, and practice
  - To support across the whole Youth Zone offer as required which takes place every evening, weekend and during school holidays and will occasionally include residential work
- Comply with all policies and procedures, with particular reference to safeguarding, codes of conduct, health and safety and equality and diversity to ensure all activities are accessible
- Be a role model for young people and present a positive "can do" attitude
  - To assist with any promotional activities and visits that take place at the Youth Zone, positively contributing towards increasing Youth Zone membership
  - To deputise for the Youth Work Manager as required & carry out any other reasonable duties as requested by the Senior Leadership Team

Applicants will be expected to demonstrate the experience, skills, abilities and attributes listed.

<b>SELECTION CRITERIA</b>	<b>REQUIREMENT</b>
<b>EXPERIENCE</b>	
Extensive experience of delivering creative sports activities & coaching to young people in-line with relevant guidance and good practice	Essential
Proven experience of working with young people aged 8 to 19 (up to 25 for those with additional needs) in a range of settings	Essential
Proven experience of engaging vulnerable, disengaged or hard to reach young people in sports activities	Essential
Experience of managing a staff team, ideally including volunteers	Essential
Experience of monitoring and evaluation processes	Desirable
Experience working in partnership with external agencies, including, National Governing Bodies for sports & community leagues.	Desirable
Experience managing externally funded projects	Desirable
<b>SKILLS, KNOWLEDGE AND ATTRIBUTES</b>	
Excellent communication skills to deliver activity programmes to a wide range of young people	Essential
Ability to motivate and engage staff, volunteers and young people through sports	Essential
Strong commitment to young people and ability to engage and build positive relationships with disengaged young people	Essential
Ability to plan and deliver sporting events, such as tournaments, leagues and challenges	Essential
Ability to coach and develop groups of young people	Essential
Ability to officiate and lead a range of sports	Essential
Ability to manage and organise several tasks at a time	Essential
Ability to take initiative as part of a team, and lead a team	Essential
Knowledge of sports qualifications and the quality standards expected for the successful delivery of accredited sports activities	Essential
Knowledge of monitoring and evaluation with a sport setting	Desirable
<b>QUALIFICATIONS</b>	
A relevant qualification in Sports or youth work	Essential
GCSE or equivalent literacy and numeracy	Essential
One or more specialist sporting qualification such as Climbing Wall Award, Football FA Coach, Personal training/Gym Lvl2+ Trampolining, Gymnastics, Basic Expedition Leader, etc)	Essential
Evidence of ongoing professional development (for example Safeguarding, health & Safety, Management	Essential
<b>SPECIAL REQUIREMENTS</b>	
A willingness to work unsociable hours	Essential
A willingness to cover events, holidays and staff absence	Essential
DBS clearance and committed to Safeguarding children	Essential

## GENERAL INFORMATION

The normal hours of work are 40 per week, or those necessary to fulfil the requirements of the position. There will be a requirement to work outside the normal 9 to 5, Monday to Friday, working week, including frequent evenings and weekends. This will mean working flexibly across the week, to suit the needs of both the role and the individual.

## APPLICATION PROCESS

To apply, please complete the application from and return to [hr@onsideyouthzones.org](mailto:hr@onsideyouthzones.org) or apply via the website at [Work with OnSide - OnSide Youth Zones](#). In addition, please let us know of any reasonable adjustments we can make to assist you in your application or the selection process.

**In accordance with our Child Protection and Safeguarding procedures, this position requires an Enhanced DBS check.**

For information regarding how OnSide processes your data, go to [OnSide Youth Zones Job Applicant Privacy Notice - OnSide Youth Zones](#)



## CLOSING DATE FOR APPLICATIONS:

12 noon on 7<sup>th</sup> March 2022

## INTERVIEW OVERVIEW:

10<sup>th</sup> & 11<sup>th</sup> March 2022

1. Panel Interview & Assessment
2. Young Peoples Panel Interview



The strength of OnSide comes from the diversity of the people within our vibrant network. We are proud that our Youth Zone teams reflect the communities they serve, and we value people working together from a range of different backgrounds, locally and nationally, and with different experiences, all with a shared passion for boosting the aspirations of young people across the country. Diversity brings innovation, fresh ideas and creativity, and we actively strive to create a culture that is truly inclusive and fair for all and where everyone in the team can be themselves and thrive.

# ONLINE YOUTH ZONES NETWORK VALUES



## YOUNG PEOPLE FIRST

Young people are at the heart of everything we do, inspiring and challenging us to deliver services that exceed their needs and challenge them to be the best they can be.

## EXCELLENCE

We encourage ourselves and each other to be the best we can be through continuous learning and improvement, and a focus on finding solutions.



## RESPECT

We act with honesty and integrity, celebrating diversity across the whole organisation and caring about each other, our young people and the Youth Zone environment.



## AMBITIOUS

We are passionate and driven in taking on new challenges, embracing new ideas, and exceeding our ambitions for young people, the Youth Zones and our local communities.

## COLLABORATIVE

We will create and nurture strong, creative partnerships, working together to achieve better results and outcomes for young people.

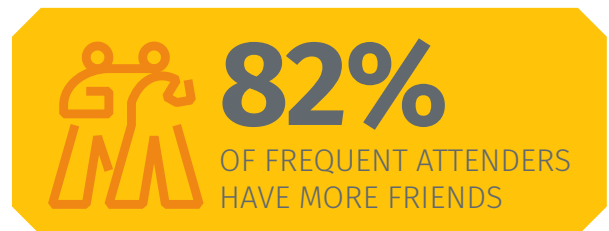


**OnSide**  
Here for young people

# PROVEN IMPACT



**GIVE YOUNG PEOPLE** A SAFE EXCITING PLACE TO GO TO HAVE FUN,  
BUILD THEIR SOCIAL NETWORKS AND SUPPORT THEIR PERSONAL DEVELOPMENT



**HELP YOUNG PEOPLE** LEAD HEALTHIER, HAPPIER LIVES

